6187 8792 Auditor (m/f/d) in the Accounting and Municipal Audit Office We are looking for you!  
  
Contact  
  
 district of North Friesland  
 Specialist staff  
Svenja Jähde  
 Phone: 04841 67-109  
  
  
 We are looking for one at the earliest possible date in the Accounting and Municipal Audit Office  
Examiner (m/f/d)  
  
  
part-time or full-time. There are two positions.  
 Tasks:  
  
 Audit of the annual accounts of the District of North Friesland, the Foundation and the special-purpose associations, together with the examination and advice to the administration of the District of North Friesland for legality, efficiency and expediency  
 Audit of the financial accounting of the Nordfriesland district and the Strucklahnungshörn special purpose association  
 Checking of where-used lists and fraction allocations  
 Regulatory, organizational and efficiency audits at the cities, offices and communities, school associations and other special-purpose associations in the district of North Friesland  
 Cash audits / audit of the financial accounting in the cities, offices and municipalities of the district of North Friesland including their own companies and special purpose associations  
Special tests and preparation of order reports  
 Tests according to the FAG (deficit checks)  
 Checking the report on the trade tax allocation, the real tax data from the quarterly cash register statistics and the assessment rates  
 Participation in cross-sectional audits of the LRH  
 Substitute test for in-house operations  
  
 We expect:  
  
 a successfully completed II. clerk examination or to become an administrative specialist or qualification for career group 2, 1st entry office (general administration) or comparable  
 at least three years of professional experience  
 Good communication skills as well as a high level of resilience and commitment  
 the ability to work independently as well as assertiveness and the ability to work in a team  
 Strong thinking and judgment skills as well as negotiation skills  
 the willingness to work independently and responsibly in different subject areas  
 good MS Office knowledge  
 In-depth knowledge of double budget law or - if not available - the willingness to participate in the further training course "Municipal Financial Accountant" (a degree with a certificate is expected)  
 ideally you have knowledge of different areas of local government  
 Class B driving license and the willingness to use the private car against reimbursement of travel expenses according to BRKG  
  
 We offer:  
  
permanent full-time employment (39 hours/week) or permanent part-time employment (19.5 hours/week)  
 Salary according to salary group 11 TVöD as well as the usual services of the public service  
 an interesting and responsible job in an attractive working environment  
a secure and varied job in an innovative and modern administration with personal and professional development opportunities  
 good cooperation in a dedicated team  
very good training opportunities  
  
The interviews are expected to take place in the 17th calendar week.  
 The District of North Friesland is striving to increase the proportion of women in areas where women are underrepresented and particularly encourages applications from women. Women with equivalent qualifications are given priority within the framework of the legal possibilities.  
 Handicapped applicants will be given preference if equally qualified.  
 Applications from people with a migration background are expressly welcomed.  
Please submit applications by April 2nd, 2023 exclusively as online applications using the application form to the District of North Friesland.  
  
  
  
  
Online application Administrative Clerk - Local Government None 2023-03-07 16:03:15.343000